THE CONSTITUTION OF THE ASSAM SCIENCE SOCIETY

Estd : 1953

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Jawaharnagar, Khanapara,
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सत्यमेव जयते

CERTIFICATE OF REGISTRATION OF SOCIETIES ACT XXI OF 1860

NO. 49 OF 1960-1961

I hereby Certify that Assam Science Society,

.....

.....

.....

has this day been registered under the Societies Registration Act. XXI of 1860.

Given under my hand at Gauhati .....

..... *this twenty second day of November*

..... *one thousand nine*

hundred and Sixty .....

Registration fees Rs. 50.00 paid.

Sd/-R.N. Shaw
Registrar of Societies, Assam,
Gauhati.

THE CONSTITUTION OF THE ASSAM SCIENCE SOCIETY

(The amendment of the Constitution of Assam Science Society, is accepted by the General Body at its meeting held at Assam Science Society campus on 16th September, 2017.)

(The amended Constitution, passed, is as follows)

1. NAME

The name of the Society shall be ASSAM SCIENCE SOCIETY, registered under the"Registration of Societies Act XXI of 1860 and to be hereinafter called" "the Society". AssameseTranslation of the name of the Society shall be "অসম বিজ্ঞান সমিতি"।

2.HEADQUARTERS

The headquarters of the Society shall be at Guwahati.

3. AIMS AND OBJECTIVE

The aims and objectives of the Society shall be :-

[i] To promote and advance the cause of science, both in pure and applied branches.

[ii] To promote education and research in different branches of Science and Technology.

[iii] To disseminate scientific knowledge by holding symposia, seminars and discussions on original work and on scientific matters of public interest.

[iv] To popularize science through various methods.

[v] To take up such activities for fulfilling the above objectives as a non-profit making voluntary organization.

[vi] To publish books, monographs, periodicals and papers and produce audio-visual programmes concerning issues related to science, technology and environment and regarding the Society's work.

[vii] To receive and accept donations, gifts, grants or contributions in cash or kind from any person or persons, association, society, company, authority or Government for the furtherance of the aims and objective of the Society and upon such terms and conditions as the Society in its absolute discretion may think fit as a charitable society.

[viii] To engage employee and remunerate persons for carrying out the work of the Society on such terms and conditions as may be determined from time to time.

[ix] To access funds from Government and semi-government sources, local bodies, banks and other financial institutions, trusts and any other legally constituted bodies, Act of the State National & International levels engaged in lawful activities to promote the Society's objectives.

4. MEMBERSHIP AND SUBSCRIPTION ELIGIBILITY

A person, interested in any branch or branches of Science & technology, is eligible to become a member of the Society.

A. GENERAL MEMBERSHIP

An eligible person, not below the age of 21 years, paying admission and subscription fees as laid down in the Bye-laws either at the Head quarters or at the branches of the Society shall become a member of the Society. The Annual Subscription shall fall due on the 1st of April of every year.

B. HONORARY MEMBERSHIP

Persons, eminent for their contribution to science & technology, or persons, who have rendered conspicuous service to the development of these, or persons, who have contributed significantly for the fulfillment of the aims and objectives of the Society shall be

the honorary members of the Society. The honorary members shall be elected for life by the General Body of the Society at its Annual meeting on the recommendation of the Executive Committee. The total number of such members shall not exceed 16 (sixteen) at any time.

C. LIFE MEMBERSHIP

[i] An eligible person, who pays the subscription as laid down in the Bye laws in one or two installments within a year shall be deemed a life member of the Society.

[ii] A life membership fee, as laid down in the Bye laws, shall be received from an eligible person living in foreign country.

D. INSTITUTIONAL MEMBERSHIP

[i] Any institution, interested in science and/or technology, shall be eligible to become an institutional member on payment of an admission fee as laid down in the Bye laws.

[ii] Each institution member shall be eligible to send two representatives to attend the General Body meeting and the conference of the Society, but they shall have no voting right.

E. STUDENT MEMBERSHIP

[i] A bonafide student, below the age of 21 years, shall be eligible to become a member of the Society on payment of an admission fee and annual subscription as laid down in the Bye laws.

[ii] A student member shall enjoy the privileges as determined by the Executive Committee from time to time and he or she shall not have the right to vote and to hold any office as defined under clause 6(A) of the Society.

[iii] If a student member attains the age of 21, he/she may be admitted as a general member, if he/she so desires.

F. SESSIONAL MEMBERSHIP

A person, interested in the activities of the Society, can become a sessional member of the Society by paying a fee, as laid down in the Bye laws. A sessional member shall have no voting right; but he can become a general member of the Society without paying admission fees. Such membership shall be valid for only one specific session.

G. TERMINATION OF MEMBERSHIP

[i] By resignation :

An individual or Institutional member who, wishes to resign from the Society, may do so by writing to the General Secretary. The resignation shall take effect after the decision of the Executive Committee.

[ii] By removal on account of non-payment :

If the subscription or other money, owing to the Society by a member, be not paid within due date, he shall be notified in writing to that effect. If such sum remains unpaid for another three months, his name shall be placed before the Executive Committee for removal by the General Secretary.

The member concerned shall however be given opportunity to explain his/her action within one month from the date of issue of the 'show cause' notice issued to the person concerned by the Executive Committee. On removal of the member's name from the list he/she may appeal for re-admission.

[iii] Activities detrimental to the Society :

A member can be removed from the membership of the Society for any action, which may injure the interest or be against the objectives of the Society, by the consent of three fourth majority of the Executive Committee after obeying procedures as laid down on in G.[ii].

H. RE-ADMISSION

[i] A member, who have resigned under the rule 4G[i] can apply to the General Secretary for his re-admission. The decision as regards fees, re-admission etc. will be taken by the Executive Committee.

[ii] A member, whose name was removed for non-payment as in rule 4G[ii], may be made eligible for re-admission provided he pays all the arrear dues to the Society.

[iii] A member, whose name was removed under rule 4G[iii], may be considered for re-admission by the Executive Committee on the basis of his written apology for his past conducts.

5. OFFICIAL YEAR

The financial year of the Government shall be the official year of the Society.

6 (A) MANAGEMENT

[i] Management of the Society, according to the constitution, Bye laws, the rules and regulations shall be vested in an Executive Committee (EC), consisting of

The President

The Working President

Two Vice-Presidents

The General Secretary

27 elected members of the Society

One nominee of the Govt. of Assam and President, working president and General Secretary of the outgoing Executive Committee.

Five members shall be selected from among the Presidents and Secretaries of branches, former Presidents and former Secretaries of the Society by the President in consultation with

the newly elected E.C. The members shall have no voting rights.

[ii] The following shall be the office bearers of the Society :

(a) President (b) Working President (c) Two Vice-Presidents (d) General Secretary (e) Five Joint Secretaries : [Organisation, Office, Academic, Public Health, Environment & Climate change and Media & Publication] (f) Two Assistant Secretaries (g) Treasurer (h) Two Editors.

[iii] The Executive Committee shall hold office till the end of two financial year of the Society.

[iv] An Executive Committee member shall cease to be so if he does not attend three consecutive meetings of the Executive Committee (unless condoned by the Executive Committee).

6 (B) ELECTION OF OFFICE BEARERS : THEIR FUNCTIONS

(a) PRESIDENT

[i] The President shall be elected at the biennial meeting of the General Body of the Society from a panel of at least 3(three) names, initially recommended by the Executive Committee, after obtaining consent of the persons concerned.

[ii] The President shall preside over the meeting of the Executive Committee and of the General Body.

[iii] The President shall be the ex-officio member of all sub-committees, boards etc. appointed by the Society and shall preside over the meetings of such bodies.

[iv] The President shall have the right of casting vote.

[v] The President may co-opt maximum three members to the Executive Committee for any particular meeting of the Committee. The co-opted members shall have no voting right.

(b) WORKING PRESIDENT

[i] The Working President shall be elected at the biennial meeting of the General Body of the Society. The Working President shall be the ex-officio member of all sub-committees constituted by the Society and he shall be from the headquarters.

[ii] In the absence of the President, the Working President shall preside over the meetings of the Society.

[iii] In case of non-availability of the President, the Working President shall perform all routine administrative duties on behalf of the President.

(c) VICE-PRESIDENT

[i] The two Vice-Presidents shall be elected at the biennial meeting of the General Body of the Society.

[ii] In the absence of the President and the Working President, one of the Vice-Presidents of the Society shall be elected to preside over the meeting of the Executive Committee or the General Body.

(d) GENERAL SECRETARY

[i] The General Secretary shall be elected at the biennial meeting of the General Body of the Society.

[ii] The General Secretary shall be responsible for the management of the Society, in accordance with the rules and regulations of the Society.

[iii] He shall keep records of the proceedings of all meetings and shall be in overall charge of the office at the headquarters.

[iv] He shall be an ex-officio member of all sub-committees and boards appointed by the Society.

[v] In consultation with the President and/or the Working President he shall convene the meetings of the Executive Committee. Except in emergency he shall serve at least seven days notice for holding a meeting of Executive Committee.

[vi] He shall submit the annual report at the Annual General Body meeting of the Society.

[vii] He shall prepare the list of the members of the Society for circulation.

[viii] The General Secretary shall be the publisher of all books, leaflets and other documents published by the Society.

(e) JOINT SECRETARIES

[i] The 5(five) Joint Secretaries shall be elected by the Executive Committee from amongst its members.

[ii] They will assist the General Secretary in all matters connected with the management of the Society.

[iii] One of the Joint Secretaries empowered by the Executive Committee shall help the General Secretary in the management of the office of the Society. The other Joint-Secretaries will assist the General Secretary in the academic, Organisation, Public health, Environment & Climate change, and Media & Publication matters of the society.

(f) ASSISTANT SECRETARIES

[i] Two Assistant Secretaries shall be elected by the Executive Committee from amongst its members.

[ii] Assistant Secretaries will assist the General Secretary and the Joint Secretaries.

(g) TREASURER

[i] The Treasurer shall be elected by the Executive Committee from amongst its members.

[ii] He shall be the custodian of the funds of the Society.

[iii] The funds of the Society shall be operated jointly by the Treasurer and General Secretary in any scheduled Bank.

[iv] He shall keep all accounts of the Society and shall prepare an annual statement of accounts for submission to the Executive Committee and the General Body after the audit.

[v] He shall circulate the statement of audited accounts amongst the members of the General Body.

(h) EDITORS

[i] The Editors of the "Journal of the Assam Science Society" and "Bigyan Jeuti" shall be elected by the Executive Committee from amongst its members or from the General members if and when necessary.

[ii] The Editors shall edit their respective journals with the help of the respective Editorial Boards constituted for the purpose by the Executive Committee. If elected from amongst the general members, the editors shall be members of the EC without voting right.

6 (C) ELECTION OF MEMBERS OF THE EXECUTIVE COMMITTEE

[i] All members of the Executive Committee shall be elected at the Biennial meeting of the General Body by vote of secret ballot, if and when necessary. The detailed procedure for election shall be laid down in bye laws.

[ii] All eligible members of categories 4A, 4B and 4C have the voting right. Each branch shall send one delegate per 10(ten) members to the annual meeting/conference. The same rule shall be followed for selecting delegates among the members enrolled in the Headquarter of the Society. The delegates only shall have the voting right at the election of the Executive Committee.

[iii] No salaried employee and full time fellowship holder of the Society shall be eligible to be a member of the Executive Committee.

7. POWERS OF THE EXECUTIVE COMMITTEE

[i] The Executive Committee shall be responsible to the General Body of the Society.

[ii] The Executive Committee shall have the power to determine the programme of work for achieving the aims and objectives of the Society.

[iii] The Executive Committee shall have the power to determine the concessional rates at which the publications of the Society can be supplied to its members.

[iv] The Executive Committee shall have the power to take whatever steps necessary for the revival of suspended membership.

[v] The Executive Committee shall meet at least 4 times in a year.

[vi] The Executive Committee shall have the power to appoint any salaried person for the work of the Society.

[vii] The Executive Committee shall have the power to decide about all financial matters of the Society.

[viii] The Executive Committee shall have the power to constitute, modify/reconstitute Sub-Committees, Bodies, Standing Committees and Councils etc. according to the Bye laws.

[ix] All such committees and the Editorial Boards shall be under the control of the Executive Committee.

8. BRANCH SOCIETIES

[i] A branch of the Society can be formed in any place with a definite jurisdiction with at least 25 members(excluding student members). All local members within the jurisdiction of a branch shall normally pay their membership fees direct to the Branch concerned.

[ii] A Branch of the Society shall pay to the Headquarters of the Society of all membership subscription (including life membership) annually as laid down in the Bye laws. The admission fee of each member shall go to the fund of the Society.

[iii] A Branch of the Society shall be considered for recognition by the Executive Committee on the fulfillment of the above clauses [i], [ii] of Article 8.

[iv] The Society shall not be responsible for the liabilities of a Branch.

[v] A Branch Society shall frame its own rules for its own organizational set up and shall be free to plan and Executes its own programmes without deviation from the aims and objectives of the Society.

[vi] A Branch of the Society shall lend full co-operation to the Society in all matters.

[vii] A Branch Society may be derecognized by the EC under any of the following clauses :

(a) No General meeting of the Branch is held at least once in a year or according to the rules of the Branch Society.

(b) No regular activities are organized and no report of such activities is sent to the headquarters annually.

(c) A Branch works against the spirit of the aims and objectives of the Society.

(d) No annual report or no audited accounts (income and expenditure statements) approved by general meeting of the members is sent to the Headquarters.

[viii] The EC shall have power to revoke the de-recognition after receiving an explanation and an appeal from a special general meeting of the members of the branch de-recognized.

9. GENERAL BODY

[i] The General Body of the Society shall be composed of all members of the Society of the categories of {i} A,B,C and {ii}D (delegates from the Institutional member) vide article [4] and clause 6C{ii}.

[ii] The notice for the Annual meeting of General Body shall be issued by the General Secretary at least 30 days before the date of the meeting.

[iii] An emergent extraordinary meeting of the General Body can be convened at any time by the Executive Committee.

[iv] An extraordinary meeting of the General Body shall be convened by the Executive Committee when requisitioned in writing by at least one third of the members of the EC or 1/3 of the eligible general members for any specific purpose within 21 days of the receipt of the requisition notice.

10. QUORUM

[i] One third of the total number of members of the General Body or 40(forty) delegates, whichever is less, shall constitute the quorum of the General Body meeting.

[ii] The quorum for a meeting of the Executive Committee shall be 14 including the co-opted members.

11. AUDITOR

The Auditor shall be appointed by the General Body at its Biennial meeting, for auditing the accounts of the Society.

12. CONFERENCE

[i] Biennial conference shall be held every alternate year. The annual General Body meeting shall however be held every year to review work, accounts etc.

[ii] The annual meeting and the Biennial conference shall be held alongwith the General Body meeting at a place to be decided by the Executive Committee on the basis of the invitations received from Branch Societies for this purpose.

[iii] The programme of the meeting and the conference and the names of the eminent guests to be invited to the meeting and the conference shall be decided by the Executive Committee of the Society.

[iv] From the funds of the Society, the Executive Committee shall make a token contribution towards the expense of the annual meeting and the conference.

13. INCOME AND PROPERTY OF THE SOCIETY

The income and property of the Society shall be applied solely towards the promotion of the objectives of the Society, as set forth in the aims and objectives. Under no pretext whatever shall such property, income, revenue etc. of the Society shall be transferred by way of dividend, bonus or otherwise to the members of the Society except in case of remuneration of a salaried office maintenance staff and token honorarium for services rendered to the Society.

13.A. INVESTMENT CLAUSE

Any surplus funds, not needed for immediate expenditure of the projects/scheme etc., will be invested by the Assam Science Society in accordance with the provisions contained in the Income Tax Act-1961.

14. AMENDMENT

The constitution shall not be amended except by a motion for amendment duly notified in writing and in proper form to the General Secretary of the Society by any member at least 21 days before the date of the General Body meeting and the motion being adopted by at least two third majority of the eligible members present by voting.

15. DISSOLUTION OF THE SOCIETY

[i] A special General Body meeting will be summoned specifically for the purpose of dissolution of the Society with not less than three months notice.

[ii] At least three-fifth of all eligible members shall express their opinion in favour of the dissolution.

[iii] The Society shall not be dissolved without the consent of the Government of Assam.

[iv] The special General Body meeting will constitute a special committee of not less than fifteen members with at least one Government nominee to look into all matters affecting the winding up of the Society.

[v] Any property left after the satisfaction of all debts and liabilities of the Society shall be handed over to the Government of Assam with a request for giving the properties to some other Society having similar objectives according to the provisions of the Registration of Societies Act XXI of 1860.

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